

MANDATORY DISCLOSURE BY INSTITUTIONS RUNNING AICTE APPROVED MBA PROGRAMMES TO BE INCLUDED IN THEIR RESPECTIVE INFORMATION BROCHURE, DISPLAYED ON THEIR WEBSITE AND TO BE SUBMITTED TO AICTE EVERY YEAR LATEST BY 30TH APRIL TOGETHER WITH ITS URL

The following information is to be given in the Information Brochure besides being hosted on the Institution's official Website.

"The information has been provided by the concerned institution and the onus of authenticity lies with the institution and not on AICTE."

I. NAME OF THE INSTITUTION **St. Ann's College for Women
(P.G. Centre)
Mehdipatnam, Hyderabad-28.**

Phone No. 040 – 23513020
Fax: 040 – 23517919
e-mail : stanns_mba@yahoo.co.in

II. NAME & ADDRESS OF THE DIRECTOR

NAME OF THE PRINCIPAL **SR. Y. INYASAMMA**
St. Ann's College for Women
(P.G. Centre)
Santoshnagar, Colony,
Mehdipatnam, Hyderabad.

III. GOVERNANCE

❖ **Members of the Board and their brief background**
LIST OF GOVERNING BODY MEMBERS

- | | | |
|-----------------------|---|-----------------------|
| 1. Sr. Fatima Mary B. | - | President |
| 2. Sr. M. Angelina | - | Vice President |
| 3. Sr. P. Amrutha | - | Secretary & Treasurer |
| 4. Sr. Y. INYASAMMA | - | Member |
| 5. Sr. B. Arogya Mary | - | Member |

All the above members are members of Congregation of Sisters of St. Ann's Society, Guntur.

* Members of Academic Advisory Body

Sr.Y.Inyasamma	- Principal
Fr.Francis Xavier	- Principal, Loyola Academy , Alwal, Sec ⁷ bad.
Mr.Arogya Reddy	- Principal, St.Mary's College, Hyderabad.
Mrs.Radhai	- Advisor, St.Ann's College.
Mrs.D.V.Sarada	- Department of Commerce, St.Ann's College
Mrs. N.V.Kavitha	- Dean Administration, Reader in Commerce, St.Ann's College
Mrs. D.Sarala	- Dean Academics, Reader in Physics & Electronics, St.Ann's College

- ❖ Frequency of the Board Meetings and Academic Advisory Body
---- two times in a year ----
- ❖ Organizational chart and processes
--- List enclosed ---
- ❖ Nature and Extent of involvement of faculty and students in academic affairs/ improvements

Various committees are constituted for smooth & effective administration. Each committee Headed by Principal, Consist of one senior staff member as Convenor, 2-3 other staff members and two student representatives. The committees meet regularly to plan and execute the activities during the year.

List of various Committees

- | | |
|------------------------------------|--|
| 1. Prospectus & Hand Book | } List of various
Committees
Enclosed. |
| 2. Placements & Career Counselling | |
| 3. Awards & Medals | |
| 4. Parents Association & Alumni | |
| 5. Literary & Cultural | |
| 6. Magazine | |
| 7. Certificate Course | |
| 8. Seminar | |
| 9. Student Counselling | |
| 10. Examination | |
| 11. Attendance | |
| 12. Staff & Student Grievance Cell | |

Staff and Students representative are active members of the above committees which look into various Academic, Administration and Cultural Affairs.

IV. PROGRAMMES

- ❖ Name of the Programmes approved by the AICTE
FULL -TIME : M.B.A. & M.C.A. (Master Business Administration & Master of Computer Applications)

Programmes.

- ❖ Name of the Programmes (Part Time) approved by the AICTE
--- NIL ---

* Name and duration of programme(s), if any, not approved by AICTE and being run in the same campus.

_____ NIL _____

- ❖ **For each Programme the following details are to be given:**

- Name : MBA
- Number of seats : 60
- Duration : 2 Years Programme running into 4-Semesters
- **Cut off mark/rank for admission** : Qualified ICET and 45% at
During the last 2 years graduate Level (As per O.U. norms)
- **Fee** : Rs.26,700/- per year
- **Placement Facilities** : Placement Cell with a placement
Co-Ordinator is available
- **Campus placement in last two year s with minimum salary, maximum salary and average salary.**

Campus Placement in last 2 years was 60% approximately with a minimum salary of Rs. 8,000/per month-, maximum salary Rs. 22,000/ per month and average salary of Rs. 15,000/- per month

- ❖ Name and duration of programme(s) having affiliation/collaboration with Foreign University(s)/Institution(s) and being run in the same Campus along with status of their AICTE approval. If there is foreign collaboration, give the following details: --- Nil ---

Details of the Foreign Institution/University: ---Nil---

- Name of the University/Institution
- Address
- Website
- Is the Institution/University Accredited in its Home Country
- Ranking of the Institution/University in the Home Country
- Whether the degree offered is equivalent to an Indian Degree? If yes, the name of the agency which has approved equivalence. If no, implications for students in terms of pursuit of higher studies in India and abroad and job both within and outside the country.
- Nature of Collaboration
- Conditions of Collaboration
- Complete details of payment a student has to make to get the full benefit of collaboration.

- ❖ For each Collaborative/affiliated Programme give the following: -- Nil ---
 - Programme Focus
 - Number of seats
 - Admission Procedure
 - Fee
 - Placement Facility
 - Placement Records for last three years with minimum salary, maximum salary and average salary

- ❖ Whether the Collaborative Programme is approved by AICTE? If not whether the Domestic/Foreign Institution has applied to AICTE for approval as required under notification no. 37-3/Legal/2005 dated 16th May, 2005

___ NIL ___

V. FACULTY

- ❖ Branch wise list faculty members:
 - Permanent Faculty : 08
 - Visiting Faculty : 02
 - Adjunct Faculty : 01
 - Guest Faculty : 04

* Profile of each faculty with qualifications, total experience, age and duration of employment at the institute concerned.

Name	DOB	Qualification	Work Exp. (in years)				Specialization
			T	R	I	O	
Dr..S.Ashok Kumar	05.12.49	M.Com. Ph.D.	32	-	-	-	COMMERCE
Mrs.D.Anita	13.11.72	MBA	15	-	-	-	FINANCE
Ms.R.Pragathi	23.06.82	MBA	05	-	-	-	FIN/HRM
Mrs.M.Sailaja	08.07.64	MBA	03	-	-	-	MARKETING
Mrs. Syeda Ikrama	29.10.85	MBA	01	-	-	-	HR/FINANCE
Mrs.M.Swapna	19.03.79	MBA	05	-	-	-	HRM
Mrs. Syeda Ruksana	30.05.82	MBA	01	-	-	-	FIN./SYSTEMS
Mrs.Parveen Sultana	30.12.75	MBA	02	-	-	-	HR/FINANCE

* T = Teaching Experience, R= Research I = Industry

LIST OF STAFF PROFILES ARE ENCLOSED

- ❖ Number of faculty employed and left during the last two Years
Four employed and Four left

VI. PROFILE OF DIRECTOR/PRINCIPAL WITH QUALIFICATIONS, TOTAL EXPERIENCE, AGE AND DURATION OF EMPLOYMENT AT THE INSTITUTE CONCERNED

BIO-DATA

Name : : Sr. Inyasamma . Y

Date of Birth : 02-04-1945

Address : St. Ann's College for Women,
Mehdipatnam, Hyderabad – 500 028

Education Qualification : M.A (Eco), M.Ed., M.Phil.
M.A : Acharya Nagarjuna University, Guntur.
M.Ed : Andhra Loutheren College of
Education, Guntur.
M.Phil : Andhra University, Visakapatnam.

Experience in Academic field : Principal
St. Ann's English Medium School,
Vijayanagar Colony
Hyderabad – **1970-1973**

: Principal
St. Ann's Girls High School
Vijayanagaram - **1973-1976**

: Principal
St. Ann's Girls High School
Phirangipuram, Guntur (Dt) **1976-1986**

: Principal
St. Joseph's English Medium School
Vijayangaram & St. Joseph's Junior College
Vijayanagaram **1986-1995**

: Principal
St. Ann's Junior College
Narasaraopet, Guntur (Dt) **1995-2003**

: **Principal**
St. Ann's College for Education
Khammam (Dt) **2003-2008**

: **Principal**
St. Ann's College for Women, Mehdipatnam
Hyderabad **2008 June**

Extra Curricular

: Conducted District level sports and games competitions for Junior Colleges and Schools at Guntur in the year **1984.**

: Incharge of Higher Education as Asst. Superior General at Congregational level between **1997- 2003.**

: Member of Governing Body of the Congregation since **2006.**

: Organized many Cultural , Literary events for youth at Phirangipuram , Narasaraopet and Vijayanagram .

Places Visited

: Visited many historical places in India, like Delhi, Bombay, Calcutta, Madras, Bangalore, Goa.

: Went to Bangkok (Thailand) to attend a five day meeting at Assumption University, representing India in the year 1994 to present the paper on Education System in India, Had visited Singapore.

PROFILE OF THE PROFESSOR & DIRECTOR

Name : Dr.S.Ashok Kumar

Designation : Professor & Director

Dated of Birth : 05-12-1949

Academic Qualifications : M.Com., M.Phil., Ph.D.

Details of Experience (Academic/Industry/Research) : 32 Years

Dated of Joining : 02.06.2008

Pay Scale : 16400-450-20900-500-22400

Last Pay Drawn : Rs. 50,053/-

No.of Papers Published : 1. Paper on “Micro Finance – Linkage with Banks”
In All India Commerce Association Journal.

2. Paper on Micro Finance – in the International
Seminar held at Pondichery.

Books written and published :

Written :

1. “Book Keeping and Commerce” Inter 2nd Year (2000) in Telugu Academy
2. “Small Enterprises Management”, B.Com. 3rd Year, Osmania University, 2000.

Published:

1. “Entrepreneurship in Small Scale Industry” , (M.Phil Thesis)
2. “ Entrepreneurial Success in Small Enterprises – Under Process
(Accepted for publication by Mittal Publishers, New Delhi.

Summer / Winter Schools Attended –

Seminars Attended : Participated in number of International,
National, State Level Seminars and
Workshops.

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VI. FEE

- ❖ Details of fee, as approved by State fee Committee, for the Institution.
Rs. 26,700/- per year per student
- ❖ Time schedule for payment of fee for the entire programme.
--- One month ----
- ❖ No. of Fee waivers granted with amount and name of students.

-- Nil --

- ❖ Number of scholarship offered by the institute, duration and amount
---- Nil ----

- ❖ Criteria for fee waivers/scholarship.
Parents Income and Merit

- ❖ Estimated cost of Boarding and Lodging in Hostels.
Rs. 26,400/- per annum

VII. ADMISSION

- ❖ Number of seats sanctioned with the year of approval.
60 - 1995
- ❖ Number of students admitted under various categories each year in the last two years.
60 each
- ❖ Number of applications received during last two years for admission under Management Quota and number admitted.
2008-2009 : 16 admitted : 15
2009-2010 : 18 admitted : 18

X. ADMISSION PROCEDURE

- ❖ Mention the admission test being followed, name and address of the Test Agency and its URL (website).
ICET conducted by APSCHE
- ❖ Number of seats allotted to different Test Qualified candidates separately [AIMCET/CET (State conducted test/University tests)/Association conducted test] --- Nil ---

- ❖ Calendar for admission against management/vacant seats:
 - Last date for request for applications.
 - Last date for submission of application.
 - Dates for announcing final results.
 - Release of admission list (main list and waiting list should be announced on the same day)
 - Date for acceptance by the candidate (time given should in no case be less than 15 days)
 - Last date for closing of admission.
 - Starting of the Academic session.
 - The waiting list should be activated only on the expiry of date of main list.

As per
O.U.
norms

--- Nil ---

-
- The policy of refund of the fee, in case of withdrawal, should be clearly notified.
The policy of refund incase of withdrawal is to refund the amount to the candidate and an immediate replacement is done.

IX. CRITERIA AND WEIGHTAGES FOR ADMISSION

- ❖ Describe each criteria with its respective weightages i.e. Admission Test, marks in qualifying examination etc.
----- ICET Rank -----
- ❖ Mention the minimum level of acceptance, if any.
----- Qualified ICET and 45% at graduation level -----
- ❖ Mention the cut-off levels of percentage & percentile scores of the candidates in the admission test for the last three years.
----- Qualified ICET and 45% at graduation level -----
- ❖ Display marks scored in Test etc. and in aggregate for all candidates who were admitted.
----- Qualified ICET and 45% at graduation level -----

Item No I - IX must be given in information brochure and must be hosted as fixed content in the website of the Institution.

Note : Details of X to XII will be updated shortly in the website

The Website must be dynamically updated with regard to X-XIII.

X APPLICATION FORM

- ❖ Downloadable application form, with online submission possibilities.

XI. LIST OF APPLICANTS

- List of candidates whose applications have been received along with percentile/percentage score for each of the qualifying examination in separate categories for open seats. List of candidates who have applied along with percentage and percentile score for Management quota seats.

XII. CRITERIA FOR GD / PERSONAL INTERVIEW

- ❖ Norms adopted for calling the candidates for Group Discussion/Personal Interview. (It has to be strictly in order of merit.)
- ❖ Attributes for evaluation in GD/Interview.

XIII. RESULTS

- ❖ Composition of evaluation team with the brief profiles of members (This information be made available in the public domain after the admission process is over)

Sr. Mary of the Cross	_ Correspondent
Sr. Y.Inyasamma	- Principal
Mrs.B.Chithra	- HOD, MCA Dept.
Mrs. R.Pragathi	- HOD, MBA Dept.

- ❖ Score of the individual candidates called for Group Discussion and Interview in each of the components including the test and in total, arranged in order of merit.

ICET Ranks will be considered for the admission alongwith 45% at Graduate Level.

- ❖ List of candidates who have been offered admission in each category.
 - 70% of seats will be allotted by the Convenor ICET, A.P.State.
 - 30% Management Quota admitted by College.
 - The above 30% for Management Quota are admitted by the College after taking into Consideration their eligibility in ICET and at graduation Level followed by Interview. List of Admitted Candidates approved by the competent authorities.

The convener ICET allots 70% of seats to the concerned minority candidates

The management, under management quota, allots 30% of seats

- ❖ Waiting list of the candidates in order of merit to be operative from the last date of joining of the first list candidates, category wise.

--- N. A ---

- ❖ List of the candidates who joined within the date vacancy position in each category before operation of waiting list.

--- N.A. ---

Note: Suppression and/or misrepresentation of information would attract appropriate penal action.

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